

**École Viscount Alexander
Advisory Council for School Leadership (ACSL)
Annual General Meeting
Monday, June 13, 2016
7:00 pm – ÉVA Library**

Attendees: Neil Arnason, Barbara Cahoon, Lorraine Crawford, Chris Lepa, Chantal Proulx, Shannon Tipping, Tanya Weslak, Kris Widla

DRAFT: for approval at the AGM of June 12, 2017

1. Introductions and Preliminaries

- a) Approval of agenda – **Chris moved; Kris seconded; carried**
- b) Approval of minutes of the AGM from June 15, 2015 – **Kris moved to accept; Chris seconded; carried**

2. Annual Reports

a) Chair's Report

- i. The ÉVA ACSL has had a productive year. We raised funds through the pizza and milk programs, while providing a student service. This year, these funds went to support the following: School Ground transformation; a contribution to cost of student field trip to Festival de Voyageur; the development of the Water Polo team; and a contribution to the breakfast program. We provided a welcoming table at Open House and ran a week-long Staff Appreciation event (brilliantly organised by Lynn Avison). We organised a Farm-to-School fundraiser (Peak of the Market vegetable sales) in the fall and turned over the proceeds to support the band program. We had a presence at school assemblies (including presenting the ACSL award at the upcoming awards assembly), the MAPC (Manitoba Association for Parent Councils), PTSD council of Presidents, and continued our membership in the CPF (Canadian Parents for French).
- ii. Neil expressed his thanks to departing table officers: Samantha Conlin for serving as our milk chairman for the last year.
- iii. Neil also expressed his thanks to Shannon Tipping and Chantal Proulx for all of their support and participation throughout the school year.
- iv. A thank you to the table officers, Kris Widla – Co-Chair; Chris Lepa – Treasurer; Brandy Pantel – Secretary; Barb Cahoon, Tanya Weslak and Alexandra Stanosevic – Members at Large; Anita Caci – lunch program co-ordinator; and Vanessa Nowostawski – staff rep.
 - Neil reported that as he is “graduating” and will not be returning next year, he will arrange the hand-off of files to the incoming co-chairs and to Shannon. While there are paper files, most of the material is in electronic documents which will be “zipped” and passed on.

- b) Principal's Report – Shannon prepared an “Administration AGM report” summarizing the Goals and New Initiatives for the school year – See attached.
- In addition to the Principal's Report – Information regarding Grade 7 Math assessments was shared; Numeracy, Mental Math, Estimation- 88% are meeting or beyond grade level expectation; Problem Solving – 85% are meeting or beyond grade level expectations
- c) Treasurer's Report – There will be a healthy surplus to end the year. As of June 13, 2016 there is \$6,664 in the PAC account and \$4,228 in the milk account, with probably less than \$1,000 in outstanding bills to pay (final pizza and milk invoices). The treasurer's annual report is presented in the fall when all transactions for the 2015-16 school year are complete.
- d) School Ground Transformation Report – Chris reported as follows:
The goal this year was to make use of the existing grant funds, and this has been achieved. Various improvements were completed, including benches and tree plantings; SGTC funds were used to purchase and install basketball nets and to supply portable soccer nets. A thank-you assembly is planned for later this month to thank funders and past SGTC members.
- e) Band Report – No report
- f) Pizza Program Report
- The program was co-ordinated by Neil with parent helpers Tracey Falconer, Kathleen Tomy, and Kerri-Lynne Greely. We ran 15 pizza days...5 before Christmas and 10 after, every second Thursday. Slices was our pizza provider again...they provided reliable delivery, and the kids seemed happy with the product.
 - the Pizza Program was quite successful – low overhead – didn't have to raise prices- making \$0.90 per slice; recommend we stay with Slices if agreeable to new coordinator.
- g) Lunch Program Report – No Written Report – Shannon reported as follows:
- Big surplus in lunch account (maintained by PTSD; administered by EVA office); have not altered salary levels for supervisors for three years; will reconsider salary levels at regular meeting to follow. Anita should be congratulated- she has done an excellent job of keeping the program staffed, which is a difficult job – Anita is willing to continue in her role next year. Canteen was tried this year but didn't have momentum... Anita will try again in the coming year as she expects to have more time to devote to making it happen.
- h) Milk Program Report – No Written Report – Neil reported as follows:
- Ran smoothly; Thank you to Samantha Conlin for doing the paper work and to the lunch supervisors and Neil for updating list on the baskets; some issues with chocolate milk missing, lunch supervisors have been keeping an eye open

3. New Business

a) Election of ACSL Executive

- **Neil nominated Kris for Co-chair; Chris seconded; carried**
- **Barb nominated Lorraine for Co-chair; Kris seconded; carried**
- **Neil nominated Chris for Treasurer; Kris seconded; carried**
- **Neil nominated Brandy for Secretary; Kris seconded; carried**
- **Members at large – Barb and Tanya; carried**

Date of Next AGM: June 12, 2017

Tanya moved to adjourn; Chris seconded; carried