

École Viscount Alexander
Advisory Council for School Leadership (ACSL) Monthly Meeting
Monday, October 6, 2014 7:00 pm – ÉVA Library
As approved (no amendments) November 10, 2014

ATTENDANCE					
Member	Present	Regrets	Member	Present	Regrets
Arnason, Neil	X		Monin, Ron	X	
Barnabé, Mélanie	X		Nowostawski, Vanessa		X
Bonneteau, Annette	X		Proulx, Chantal	X	
Cahoon, Barb	X		Tipping, Shannon	X	
Fonseca, Marcia		X	Ward, Peter	X	
Lepa, Chris	X		Weslak, Tanya	X	
Keown, Vera	X		Widla, Kris	X	
Masters, Shawna	X				

AGENDA & MINUTES

1. Introductions

- *Neil Arnason called the meeting to order at 7:00 pm*
- *Round table introduction of attendees*
 - a. Approval of Agenda
 - i. *Add an agenda item on Farm to School*
 - ii. *Motion to approve – Peter Ward moved to approve the agenda, Kris Widla seconded, all in favour – yes, approved*
 - b. Approval of Minutes from Sept 8, 2014
 - i. *Amendments to the Sept 8, 2014 ÉVA ACSL Monthly Minutes:*
 - *Update Kris Wilda to Kris Widla*
 - ii. *Motion to approve – Kris Widla moved to approve the amended minutes, Barb Cahoon seconded, all in favour – yes, approved*

2. Special Presentation

- a. Trumba Calendar – presented by Ron Monin:
 - i. *Last year the technology team looked at tools that would work for students, parents and staff in an efficient manner. A suggestion came forward to try a Trumba calendar which is a calendar that can organize all of the school events along with providing parents and students the option of receiving emails and/or text reminders of calendar events.*
 - ii. *Mr. Monin provided a demo of the calendar and its capabilities. The Trumba calendar can be found under the school website:*
<http://www.trumba.com/calendars/viscount-alexander-community-calendar>
 - iii. *Here are some quick tips on the calendar:*
 - *If you hover over the date, it will give you a quick view of the day's activities*
 - *You can filter on the type of view you want to see*
 - *You can set up email reminders or text reminders*
 - *You can synch the Trumba calendar to various calendars such as Google Calendar, Microsoft Outlook, etc.*

- *Staff have the ability to access the calendar from home (staff couldn't access the calendar being used in last year's pilot of Haiku)*
- iv. *ÉVA would like to merge all of the calendars in to one instead of having to look across the website to view the various calendars*
- v. *The mechanism to add an event to the school calendar is to go through Roxanne Couture-Michaud*
 - *Roxanne is the primary person, Shannon and Chantal are the back ups*
 - *If asking to add a calendar event to Trumba, please put Trumba in your email subject line to Roxanne*
- vi. *Ron asked if he should add a blurb in next month's newsletter with a video on how to use the calendar. All agreed this would be a good idea.*
- vii. *A very big thank you to Ron for staying to demo Trumba to the ÉVA ACSL.*

3. Matters Arising (old business)

- a. PTSD Budget Consultation (Divisional Budget)
 - i. *This year, ACSL has been asked to respond to the 2015/2016 preliminary budget consultation via response to a survey including written rationale's for the selections made*
 - ii. *ACSL discussed the schools priorities and came up with the following selections on the survey that put supports in the classroom as our ÉVA ACSL priority:*
 - *Technology*
 - *Smaller Class Sizes*
 - *Teaching Staff*
 - *Classroom Books and Materials*
 - *Professional Development*
 - iii. *It was agreed that technology is a key priority to the ÉVA ACSL*
 - iv. *Neil will wordsmith the rationale in regards to technology and staff training on use of technology (ways to incorporate technology to achieve curriculum and staff training to serve the curriculum)*

4. Regular Reports

- a. Good News Sharing
 - i. *Chris Lepa – The final trees were planted and the remaining SGT Committee items have all been completed. Chris met with the Manitoba government for the infrastructure grant and the city representative for the city grant and they were very pleased. A celebration of the school grounds is being planned for the spring when the new trees are blooming.*
 - ii. *Shannon Tipping – We had a very successful 'Meet the Teacher' evening with approximately 500 people participating in the ÉVA corn roast and hot dog meal.*
- b. Chair's Report
 - i. **Fundraising** – *Vanessa Nowostawski has taken the lead for the Peak of the Market Farm to School fundraiser which will raise funds towards the Band Programs. Wanda Knook has volunteered to complete the ordering process again with a reserved delivery date of November 18th. Neil and Wanda have been in discussions regarding the mechanics of the truck delivery of vegetables. Grade 7 & 8 band students will help with processing the orders. Neil will advise École Crane of our date to avoid conflicts with their same fundraiser.*
 - ii. **Canadian Parents for French** – *We are members of Canadian Parents for French with a paid subscription. An annual general meeting was held September 27th. There are many*

resources that can be accessed through the following link to the Manitoba chapter including newsletters and information on Le Concours d'art oratoire. Students from ÉVA have previously participated in Le Concours d'art oratoire.

<http://mb.cpf.ca/>

- iii. **Volunteer Form Discussion** – École Crane and St. Avila have both used VolunteerSpot software to solicit volunteers. Neil has talked to Cori-Lee regarding this software and Cori-Lee will put Neil in touch with somebody to learn more about the software.
- iv. **Milk program** – This will be Annette's last year running the Milk Program and therefore is in need of a replacement before the school year ends in order to properly transition the Milk Program. Neil will use the volunteer messaging to try and find a replacement.
- v. **Members at Large** - Kris Widla has volunteered to become a member at large
 - Neil placed a motion to propose Kris Widla and Tanya Weslak become Members at Large, Peter Ward seconded, all in favour – yes, approved
- vi. **Bonnycastle Expansion** – Several consultation meetings have taken place to discuss the Bonnycastle Expansion. There was a desire to expand the school and daycare as space is currently at capacity. The land around Bonnycastle School is owned by the city therefore an application was submitted for a city variance as there isn't sufficient land to meet the criteria for drop off zones, staff parking and daycare parking if an expansion was to take place. The variance was not approved. There is a proposal to build a K-8 dual track school in South Pointe, scheduled to be ready by 2016 with room for 600 students. It is believed this will help to take the pressure off the current French Immersion schools that are at full capacity.

c. Principals' Report

- i. A detailed Principal's report was handed out and reviewed by Shannon Tipping (see Appendix A attached at the end of these minutes)

d. Treasurer's Report

i. **Account Balances:**

Account	Treasurer Balance	Bank Balance	Difference
PAC sub-account	\$2,801.31		
Milk sub-account	\$12,791.30		
Total	\$15,592.61	\$15,518.11	*\$74.50

*Transactions yet to be completed

- ii. Deposited \$12,600 to the milk program. Only one payment has come out for the Milk Program. Additional money for deposit will be coming in January.
- iii. Pizza money has been handed in
- iv. PTSD money has been handed in for PAC
- v. Mr. Monin will be submitting the PO to receive the funding monies from PAC designated for technology initiatives

e. School Ground Transformation (SGT Committee)

- i. **General Update** – The SGT Committee has accomplished all of the goals they set out to accomplish three years ago. New goals have yet to be determined. It has been suggested to add some goal posts.
- ii. **Play Structure** – Improvements to the play structure have been completed including added drainage and upgrading a few things on the play structure. The children love the play structure and are happy to be able to play on it again.

iii. **Tree Planting** – All of the trees have been planted as of this fall. A spring celebration ceremony will be set up once the trees are in bloom to celebrate the success of the School Grounds Transformation. The school grounds have come a long way from how they looked three years ago. A big thank you to the dedication of this committee to beautify the school grounds and community.

iv. **SGTC Budget:**

Account	Treasurer Balance
SGTC	\$10,588.83
PSTD (In Trust)	-
Grant(s) (In Trust)	\$53,979.50
Grant(s) (Pending)	-
Total	\$64,568.33

- Currently working on recouping the grant money by end of calendar year to pay off all the remaining bills
- There is money in trust for a bench with a goal to have the bench in place before the spring ceremony
- Fund raising to date will meet the obligations made over the past three years

f. **Band Report**

i. A detailed October Band Newsletter was distributed for review (see Appendix B attached at the end of these minutes)

g. **Lunch Program**

i. The Lunch Program is going well. It is fully staffed which is great to see. Anita has purchased some additional equipment (balls to carry around outside) for the children. There is no further update on the potential pilot of a canteen at this point.

h. **Pizza Program**

i. The Pizza Program is going well. Orders have been received and money has been handed over to the Treasurer Chris. Pizza Day will start in two weeks.

i. **Milk Program**

i. The Milk Program is up and running and going well. There are 139 students enrolled in the program. We go through 572 chocolate milks a week.

5. New Business

a. TBA

i. No new business

6. Meeting Adjournment

Kris Widla moved to adjourn the ÉVA ACSL October 6, 2014 monthly meeting, Annete Bonneteau seconded, all in favour – yes, meeting adjourned

Addenda:

- A. Principal's PAC Report for October, 2014
- B. October Band Newsletter



ÉCOLE VISCOUNT ALEXANDER

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PRINCIPAL'S SCHOOL REPORT MONDAY, OCTOBER 6, 2014

School Information

Trumba: Last year staff worked in Professional Learning Teams to focus on various aspects of our school plan. The technology team worked at organizing a program for teaching responsible digital citizenship as well as tools to work with students and our parent community in an efficient manner. One suggestion coming out of the team in June was to try a Trumba calendar which would reflect of all of our school events and provide parents with the option of getting emails/texts with changes, as well as being able to filter activities. Mr. Monin is here to provide a demonstration of the calendar that we are currently using both at school and on the website for parents. We are trying to house all activities, including PE activities, in one location to facilitate communication for parents. Also, in November we will be starting a responsible digital citizenship program in our Ecole Viscount Alexander mixed groups. Also a letter went home outlining that some classes will be using Google Apps for Education rather than Haiku last year.

Meet the Teacher evening: We had a very successful open house on September 11. We had approximately 500 community members participate in our corn roast/hot dog meal. Thank you to our program leaders this year, Mme Nowostawski and Mme Peppler, we were able to also organize a fun passport activity for students to assist with touring the school. Mme Goltz and the craft club provided the prizes for students that completed the tour passport.

Terry Fox Run: Our annual Terry Fox Run was held on Thursday, September 26. It was a beautiful day for the run. Mme Quigley put together a video of the event that we will be sharing at our October 8 assembly.

Photo Day: Our photo day was held on September 25. Retakes will take place on October 27. We are hoping to continue with our yearbook initiative that we started last year. If anyone has any suggestions, please let us know as this was something new last year.

Marie Geelen: A consultant from Ontario works with schools across Pembina Trails to focus on respect and creating respect agreements in the school. Marie Geelen will be working with our students the week of October 20 to assist in creating our respect agreements. She will be visiting the school several times during the year. My hope is that she will also be able to speak with parents, staff and lunch monitors to get their input into creating respect agreements as well.

Lunch/ Milk Program: Thank you to Mrs. Bonneteau who has started the milk program this past month. It is going very well. Thank you to Mrs. Caci for all her hard work in organizing the lunch program. It is going very well

Lunch Clubs: Games club has started at the beginning of October in Mme Hillman's room. Any parents interested in organizing a lunch club, especially over the cold winter months, please contact the school office or Mrs. Caci.

Staff Professional Development Day on September 3: Staff reviewed policies and procedures during the morning, as well as reviewing the school plan process for the past few years. Three priorities were identified for this school year as outlined below. In the afternoon, staff discussed the use of technology in the classroom and how it was used, as well as meeting with the Divisional Educational Technology Consultant to discuss how to incorporate the inquiry method into their teaching.

School Plan Priorities:

- School Culture
- Engagement in Learning – Using French, Academic Engagement, Social Engagement, Institutional Engagement
- Literacy
- Numeracy

The complete school plan will be shared with the Parent Advisory Council either in November.

School Budget:

Our school budget is determined according to our student enrolment figures as of September 30. We have not yet received our final budget; however our official enrolment was 279 students as of September 30. We will share the budget outline at the November meeting.

Student Council: Student Council conducted the election process in the month. This is a great leadership opportunity for all students. There will be representatives from each class in order to provide student voice across the school on our various initiatives and events. The list of new student representatives was indicated in our newsletter. They will also be introduced at our assembly on Wednesday morning.

Thin Air Presentation: Grade 7/8 classes attended MTYP presentation on September 25. This presentation is entitled “Thin Air Writing Festival“. Students in grades 7 and 8 will be fortunate to meet with the author, Marsha Skrypuch who has written historical fiction.

Mad Science: Students in Grades 5 and 6 had a presentation from the Mad Science organization in September. Students that were interested in participating in an extra-curricular club in the area of science after school starting in March were invited to join. We also extended the invitation to students in Grade 4 from École Crane that either attend the daycare or have the means of joining us after school.

Grade 8 Camp/Art Days: Grade 8 band students will be participating in the Camp on October 20/21. Mme Nowostawski has already sent out information on this day. Art students will be focusing on art skills during these two days. Mme Dombek has organized a sculpture to come in and work with students, as well as our divisional art consultant who will be making plasters masks.

Grade 5 Viking Days: Both Grade 5 students will be participating in becoming Vikings on October 23.

Grade 8 Corn Maze: Grade 8 students will be attending the corn maze on October 23.

Water Polo: Mme Peppler has sent out a request for those interested in water polo group for Grades 7/8 on Tuesday mornings. Information is in the newsletter.

Divisional Information

Budget Consultation: Staff (Teachers, EAs, Secretaries, Custodial staff) have been asked to provide feedback on the divisional budget consultation process for the 2015/2016 school year. This information will be collated to send one submission for the school. The parent community has been also asked to submit this information to the division by no later than October 15. The parent community was sent an email to send any information to Mr. Arnason by the end of the week if they would like their information to be considered as part of the consultation process.

Strong Beginnings: Thank you to parents for assisting with their children attending their scheduled appointments during our Strong Beginnings days in September. This year we had staff working in groups of two with reading assessments, as well as developing student goals, mathematical abilities and working with specialists at each grade level. All teachers, resource and specialists were involved in this process. Teachers have submitted the information and are now working on class profiles. Our Resource Team will meet with teachers this week (tomorrow and on Thursday) to review the needs of each classroom as this assist our Student Support Team to allocate resources as needed based on the class profiles. This also allows us to create a school profile as well. We were investigating the possibility of using the on-line appointment scheduler to create the appointments next year to assist parents in choosing a time that is convenient for families. Any thoughts from parents?

WE Day: The divisional We Day will be held on October 29. This is a divisional event sponsored by Free The Children. Additional information can be found on the We Day website. This year our selection process emphasized the importance that this is an educational event for students interested in social action. Therefore, students were asked to submit a written entry to their teachers of why they would like to go to We Day and how they would help promote social action at school. Two submissions were chosen and those that reflected these criteria were chosen for the remaining tickets. The winners of the tickets will be announced at our school assembly on October 8.

Bonnycastle Expansion: Mme Proulx and I, along with a few Ecole Viscount Alexander parents, attended the Bonnycastle expansion meeting at Arthur A Leach on September 18. Various scenarios were shared at this meeting which involved Ecole Viscount Alexander having students attend in either Grades 5 or 6 from Bonnycastle depending on the scenario pending the decision of the Bonnycastle expansion. Since the meeting the expansion was denied. We are waiting for the PTSD Board's final decision on this matter.

Professional Development/Standard of Behaviour for acceptance of everyone: All staff will be participating in a half-day PD session on October 17. This is to launch the new divisional Standard of Behaviour document to reflect to accept all individuals regardless of gender, race, religion, sexual orientation. The presentation and new Standard of Behaviour document will be shared at our next meeting.

First Term Events:

Thanksgiving	October 13 – no school
Tri-Conferences	October 14/October 16 evening
PD Day	October 17 – Tri-conferences in am/Standard of Behaviour – pm
Grade 8 Camp/Art Days	October 20
Marie Geelen – Respect Work	week of October 20
PD Day -SAGE	October 24
Picture Retakes	October 27
We Day	October 29
Artist in School	November 3 – working with Grades 5/6
Remembrance Assembly	November 10
Remembrance Day	November 11 – no classes
Admin/PD Day	November 28
PD Day	December 5- no classes
Winter Band Concert	December 8
Grades 5/6 Winter concert	December 11
Reports Home	December 12
Winter Music Concert	December 19
Last Day Classes	December 20
Winter Break	December 22 – January 2
First Day Back	January 5



ÉCOLE VISCOUNT ALEXANDER

AMBASSEDEURS DU FUTUR ...

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October Band Newsletter

October 1, 2014

Dear Parents/Guardians:

It's hard to believe that a month of school has already gone by! It has been a pleasure meeting and working with band students in grade 7 and 8 so far this year and their energy and enthusiasm for band has gone hand in hand with their rapid progress so far this month. The grade 7 students are beginning to feel quite comfortable on their instruments as we venture into reading and creating music while the grade 8 students are moving ahead in their ensemble building and musicianship.

Strong Beginnings

Thank you so much to all of the grade 7 students for coming for their appointments for Strong Beginnings. I was very much impressed with all of the hard work that they are putting in to learning how to play their instruments and developing their skills. I am very excited for the year as they have demonstrated a continuous desire for learning.

Show and Save Fundraiser

Thank you to all of the students and parents who sold Show and Save coupon books. We sold over 500 books and therefore we were able to receive \$10 of profit per book sold! There will be a pizza party sometime in October for those who sold at least five books. When I called in to ask for more books, Show and Save let me know that they, too, are out, and should be receiving more by the end of next week, possibly even sooner. I appreciate your patience as we wait for the books to arrive.

Camp Assiniboia-Grade 8

The deposit of \$60.00 for Camp Assiniboia was due on Friday, September 26. The remaining \$65.00 will be due on Monday, October 13. Students may use their money that they have fundraised in their accounts as well as the money that they raised from the Show and Save books. The Student Account Withdrawal Form is on the EVA website that can be printed and filled out.

Band Parent Committee

Thank you to all of the parents who were able to attend the first Band Parent Committee meeting in September. The next meeting will be on **Thursday, October 23**.

VMC Peer Tutors

Grade 12 students from Massey have graciously accepted the offer of coming out and working with our band students. I will be inviting them during certain times, but if your child would ever like some extra time, free of charge, I would be happy to arrange for this to happen.

Jazz Band Workshop-MORNING JAZZ only-Saturday, Oct. 25 9:00 am-1:30 pm

Morning Jazz will be participating in the Fall Big Band Workshop hosted by the Winnipeg Jazz Orchestra. The students will have the opportunity to work with members of the WJO in rehearsal, sectionals, Improv, and fundamentals. Please refer to the forms that will be sent home this week for more information.

Jazz Band Workshop-ATELIER JAZZ only-Saturday, November 8 9:00 am-1:30 pm

Atelier Jazz will be participating in the Fall Big Band Workshop hosted by the Winnipeg Jazz Orchestra. The students will have the opportunity to work with members of the WJO in rehearsal, sectionals, Improv, and fundamentals. Please refer to the forms that will be sent home this week for more information.

Brandon Jazz Festival

The jazz bands will be attending the Brandon Jazz Festival March 19-20. The students will perform, attend concerts, and work with professional jazz musicians. More information will be sent out this month.

Atelier Jazz Workshop with Bill Kristjanson-Thursday, October 16

In preparation for our performance with the Winnipeg Jazz Orchestra, Bill Kristjanson from Vincent Massey will be coming out on Oct. 16 to work with Atelier Jazz during our jazz periods.

PTSD Middle Years Honour Band

Best wishes to all grade 8 students who were nominated to participate in the Middle Years Honour Band. If selected, the students will rehearse with guest conductor, Kevin Doell, have time in sectionals with professionals on their instrument, as well as perform a concert.

Holiday Concert

All band and jazz band students will perform at the Winter Band Concert on **Monday, December 8 at 7 pm**. Mark your calendars!

Sincerely,

Vanessa Nowostawski

ÉVA Band Events Calendar
2014-2015

Tuesday, September 9	First Morning Jazz rehearsal
Wednesday, September 17	First Percussion Ensemble rehearsal
Thursday, September 18 (7 pm)	Band Parent Committee Meeting
Friday, September 19	Strong Beginnings (Grade 7 students only)
Monday, September 24	Strong Beginnings (Grade 7 students only)
Friday, September 26	Camp Assiniboia deposit due (Grade 8 only)
Friday, September 26	Live at Massey Hall (Optional)
Friday, October 10	Live at Massey Hall (Optional)
Monday, October 13	Camp Assiniboia fees due (Grade 8 only)
Thursday, October 16	Live at Massey Hall (Optional)
Monday, October 20-Tuesday, October 21	Camp Assiniboia (Grade 8 only)
Saturday, October 25	WJO Workshop (Morning Jazz only)
Friday, November 7	Live at Massey Hall (Optional)
Saturday, November 8	WJO Workshop (Atelier Jazz only)
Sunday, November 9	Atelier Jazz performs at the WJO concert
Monday, November 10	Remembrance Day Ceremony
November 19-20	Divisional Honour Band (select grade 8 students only)
Friday, November 21	Live at Massey Hall (Optional)
Saturday, November 22	Dress rehearsal for the Winnipeg Wind Ensemble concert (Grade 8 Concert Band only)
Sunday, November 23	Grade 8 Concert Band performs with the Winnipeg Wind Ensemble
Friday December 5	Live at Massey Hall (Optional)
Sunday, December 7	Holiday Tuba Festival (for tubas and euphonium players)
Monday, December 8	Grade 7 and 8 Band Concert
Friday, January 9	Live at Massey Hall (Optional)
Friday, January 16	Solo and Ensemble Festival (Grade 7 students only)
Friday, January 23-Saturday, January 24	Band-a-Thon Sleepover
February 17-20	Optimist Festival (Grade 8 only)-Date TBA
Friday, February 20	Live at Massey Hall (Optional)
February 26-February 28	Optimist Jazz Festival (Jazz Band only)-Date TBA
March 2	Manitoba Provincial Honour Band Audition Deadline (optional)
Friday, March 12	Live at Massey Hall (optional)
Thursday, March 18-Friday, March 19	Brandon Jazz Festival (Morning and Atelier Jazz only)

Friday, April 10	Live at Massey Hall (Optional)
April 14-17	Level 1 Festival (Grade 7 only)-Date TBA
April 30-May 2	Manitoba Provincial Junior Honour Band
May 4	Music Monday
Friday, May 8	Live at Massey Hall (Optional)
Wednesday, May 20	Final Band Concert
Friday, May 22	Live at Massey Hall (Optional)
Thursday, June 11	Jazz Cabaret
Thursday, June 18	Jazz Community Tour (Morning and Atelier Jazz only)